
NZRA annual report 2015/16



NZRA NEW ZEALAND
recreation
ASSOCIATION

The New Zealand Recreation Association's purpose is to champion high quality recreation for the benefit of New Zealand. Its vision is that in 2020 New Zealand has a strong recreation industry that meets the needs of current and future participants, so that through recreation, New Zealanders are active, healthy, and connected.

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Recreation
Association**

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The New Zealand Recreation Association acknowledges the support received from the following partners:



Highlights



Membership increased to 2,087



Inaugural Recreation Manifesto launched



NZRA events received an overall satisfaction rating of 91%



Total attendance at NZRA events increased by more than a third, to 1,481



Five submissions on legislative changes and national policies affecting recreation



More than 130 public events held across New Zealand during Parks Week



NZRA Strategic Plan 2015/2020 adopted



The PoolSafe Quality Management Scheme grew to 146 aquatic facilities



Satisfaction with the PoolSafe Quality Assurance Scheme was 93%



New membership structure agreed to ensure a more effective and sustainable NZRA

Board Chair's Report



What a busy and rewarding year it has been for the New Zealand Recreation Association. Looking back on 2015/2016, I am amazed at the amount of progress the organisation has achieved in such a short space of time.

Over the past 12 months, our Board has undergone a few changes. We farewelled Paul Duffy and welcomed Michele Frey, who replaced him as an elected member. Des Brennan stood down at the end of his appointed term, but we were able to ensure some continuity by re-appointing Sarah Beaman and our previous co-opted advisor Annie Dignan as Board members. I want to take this opportunity to thank everyone on the Board for their wise and constant stewardship.

The most significant piece of work completed in the past year was the adoption of the NZRA Strategic Plan 2015/2020. NZRA members, non-members, and people across all levels of our organisation were engaged in setting our new direction. The new strategy articulates our vision, priorities and objectives, and its value is significant in that it truly represents the collective view of those who are invested in a strong recreation industry.

During our strategic planning workshops in 2015, members asked us to be more flexible with our membership options. In response, we held a Special General Meeting webinar in April to obtain member feedback on a new membership structure. The new membership structure was strongly endorsed by those who attended the Special General Meeting and comes into effect on 1 July 2016. To support this and other business initiatives, staff have introduced a new IT system.

This year, the Board placed particular emphasis on the development of a Board Charter and new governance policies, aligned with our new strategic direction. Please see the Governance Statement within this report for more details on this and other focus areas for the Board in 2015/2016.

Thanks to all our members who actively engage with NZRA's regional committees, advisory groups, sub-committees, taskforce groups and the Regional

Advisory Group. Members' willingness to contribute expertise and time for the betterment of NZRA and the wider recreation industry is truly appreciated. In particular, I would like to acknowledge Biran Singh's efforts to strengthen the relationship between the NZRA Board, the Regional Advisory Group and regional committees.

It is vital that we continue to build effective partnerships with key internal and external stakeholders. NZRA needs to make even better use of its hard-working Regional Advisory Group and regional committees. To that end, we are part way through a project to develop a set of regional guidelines for our six regional committees. The committees already do wonderful work in their regions. The guidelines will link the planning and delivery of their events and activities to the Strategic Plan, to ensure a greater level of operational consistency nationwide.

This year has been highly positive for the development of outdoor recreation services, and we've seen an increased focus on advocacy. NZRA has also been fully involved in the Sport New Zealand Active Recreation Review. The review, which is ongoing, is an essential piece of work for the active recreation industry and it is important for staff and Board members to be engaged in this process. I fully expect that the review will lead to positive changes and opportunities for NZRA.

I have greatly valued the opportunity to be a member of the NZRA Board for the past four years. I appreciate the trust members have shown in electing me to this position and would not be stepping down if it wasn't for the excitement and allure of international travel. I will certainly reconnect with NZRA on my return to New Zealand and even hope to be able to serve on the Board again in the future. I am immensely proud of the progress NZRA has made in recent years and hold great confidence in the future of the organisation and the wider recreation industry.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Kiri Pope'.

Kiri Pope - Board Chair

Chief Executive's Report



Tene koutou e nga ma ta waka

NZRA had a particularly productive year in 2015/2016 thanks in large part to staff energy and commitment and the dynamic and positive relationships we've built

with our partners. In particular, I am incredibly lucky to be supported by such dedicated, passionate and talented staff who continue to work harder and achieve more than expected of them.

A highlight was the completion of the NZRA Strategic Plan 2015/2020, which supports our vision that New Zealanders are active, healthy and connected through recreation. The plan outlines the steps we are taking now and in the long term to meet our goals and to champion recreation for the benefit of New Zealand.

Another highlight in 2015/2016 was the quality of NZRA professional development events, with a particular emphasis on webinars that make it possible for anyone in the recreation industry to take part, regardless of location and financial means.

In recent years, NZRA has been increasing its focus on advocacy. In 2015/2016 we took a significant step forward by hiring a full-time advocacy manager. This has allowed NZRA to invest more in its collaboration with key partners such as the Department of Conservation, the Mountain Safety Council and the Generate Network. NZRA has also been able to invest time and effort in many successful advocacy initiatives this year, including Parks Week and submissions on consultation documents such as the Resource Legislation Amendment Bill 2015 and the Adventure Activity Regulations.

Another highlight in 2015/2016 was the quality of NZRA professional development events, with a particular emphasis on webinars that make it possible for anyone in the recreation industry to take part, regardless of location and financial means.

We ran three free Health and Safety in Recreation webinars, exploring the impact of the new Health and

Safety at Work Act on recreation staff and management. We also ran other successful webinars, including the Building a Bridge webinar in conjunction with the Generate Network to discuss technology and innovation in sport and recreation. The 2015 NZRA National Conference, the premier event on NZRA's professional development calendar, was the most successful to date, with 313 people attending.

Additionally, NZRA's regional committees continue to play an active part in delivering professional development opportunities for recreation professionals, and more top quality regional events can be expected as time goes on.

One of NZRA's priorities is to facilitate relationships within the recreation industry. A key step towards achieving this was agreement on a new membership structure that is more flexible and allows NZRA to grow its membership base. Under the new structure, membership options include individual subscriptions, organisational membership, associate memberships

for specialist networks and virtual memberships for those who want to stay informed.

I want to take the opportunity to thank Chair Kiri Pope, and the other members of the Board, to whom NZRA owes much of its success. The work NZRA does depends on strong governance, and our organisation has truly been fortunate in this respect.

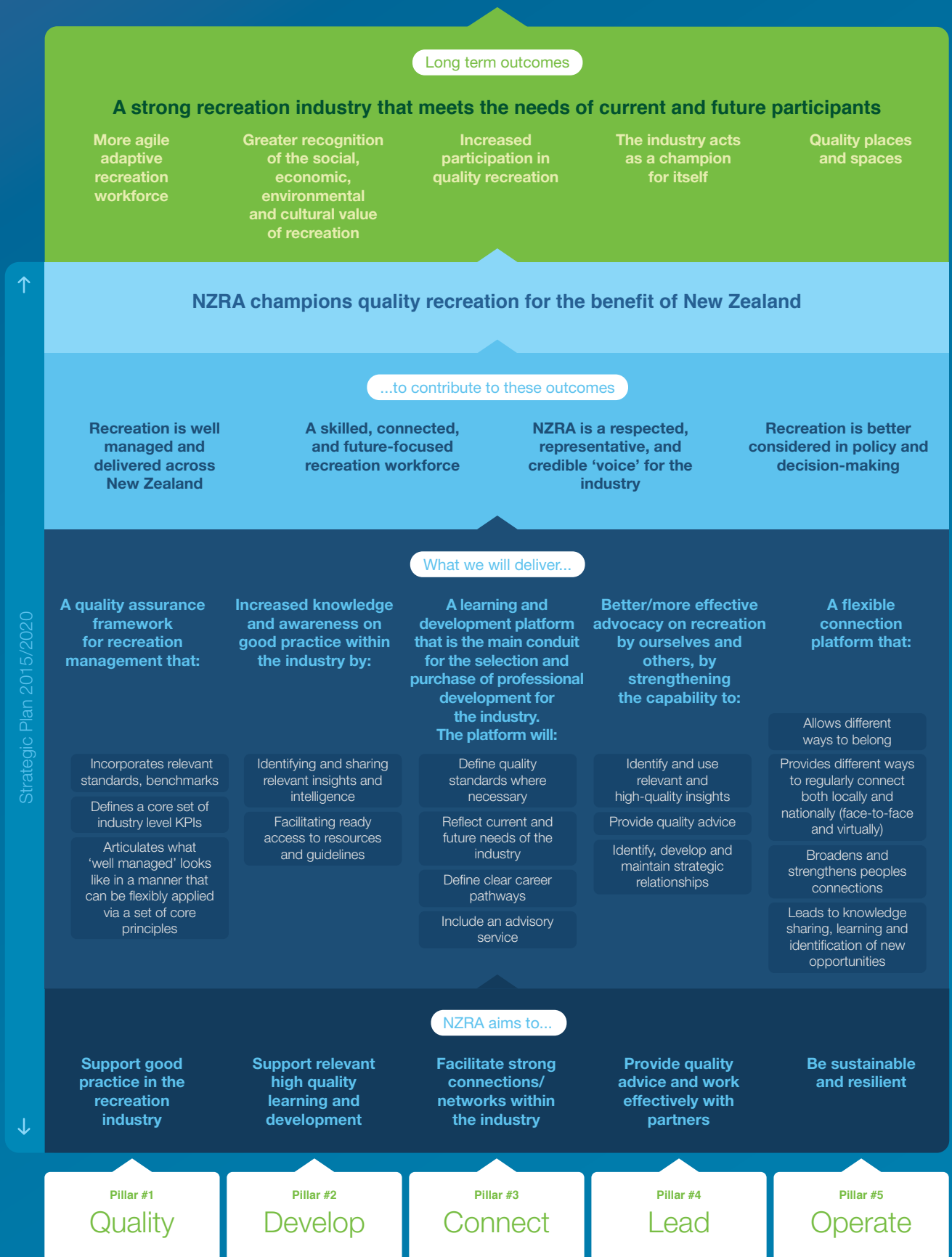
As always, NZRA depends on the relationships with our partners, and on the enthusiasm and dedication of all those who are involved in recreation. It is the energy that our members, staff and partners bring to the table day after day, and their unwavering belief in the value of our work, that continues to inspire us to deliver.

Ngā mihi nui,

Andrew Leslie - Chief Executive

NZRA Outcomes Model

Our vision: New Zealander's are active, healthy, and connected through recreation



Our People

NZRA Board

Kiri Pope (Chair)

Sarah Beaman (Audit, Finance and Risk Committee)

John Brimble (Audit, Finance and Risk Committee)

Annie Dignan (Outdoor Recreation Subcommittee)

Alison Law (Regional Guidelines Taskforce)

Mark Bowater (Audit, Finance and Risk Committee)

Michele Frey (Outdoor Recreation Subcommittee/
Regional Guidelines Taskforce)

Board committee members

Peter Fergusson (Audit, Finance and Risk Committee)

Andrew Corkill (Regional Guidelines Taskforce)

Ian Soper (Regional Guidelines Taskforce)

Eana Young (Regional Guidelines Taskforce)

Bill Steans (Regional Guidelines Taskforce)

Mark Johnston (Outdoor Recreation Subcommittee)

Rob Maclean (Outdoor Recreation Subcommittee)

NZRA staff

Andrew Leslie (Chief Executive)

Tracey Prince (Aquatics Project Manager)

Jude Rawcliffe (Parks and Open Spaces Project Manager)

Esther Bukholt (Community Recreation and Sport
Project Manager)

Nicole Ramage (Events Manager)

Sam Newton (Advocacy Manager – Outdoors Sector)

Harmoney Jackson (Membership Coordinator)

NZRA accreditation committee

Geoff Canham (Chair)

Robyn Cockburn

Rob Greenaway

Sharon Rimmer

Bevan Grant

Jenn Halliday

AWARDS PANEL

Neil Tonkin (Chair)

Richard Hollier

Jane Aickin

Lesley Symington

John Latimer

Deb Hurdle

ACCOUNTANT

BDO Wellington
Limited

AUDITOR

Crowe Horwath
New Zealand
Partnership

REGIONAL ADVISORY GROUP

Birandra Singh – Auckland
and Northland (Chair)

Andrew Corkill - Central

Eana Young – Midlands

Mike Mercer – Wellington

Bill Steans – Northern South
Island and Canterbury

Ian Soper – Otago and
Southland

YARDSTICK PARKS ADVISORY GROUP

Garry Page, Vikki Muxlow,
Gordon Bailey,
Leicester Drake, Bill Steans,
Glenn Thorn, Brian Milne,
Jude Rawcliffe

YARDSTICK FACILITIES ADVISORY GROUP

Ginny Bowden, Ian Soper,
Kathy Moore, Rachel Jury,
Matthew Lanyon, Alison Law,
Andrew Corkill

COMMUNITY RECREATION ADVISORY GROUP

Ken Mappleston, Martin
Dutton, Richard Lindsay,
Robyn Cockburn, Alison Law,
Colin Stone

FELLOWS OF NZRA

Gordon Bailey, Dr Kay Booth,
Robyn Cockburn,
Graeme Hall, Richard Hollier,
Alan Jolliffe, John Mills,
Garry Page, Bruce Stokell,
Neil Tonkin, Bill Steans,
Dr Digby White,
Rob Greenaway, Bevan Grant,
John Allen, Jamie Delich,
John Latimer, Robin Pagan

LIFE MEMBERS

Ralph Boggust, Lex Bartlett,
Graham Bradbourne,
John Cousins, Neil Drain,
John McGuinness,
John Masters, Gordon Soper,
Colin Way

Membership Report

	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016
Corporate	718	1077	1277	1563	1788	1519
Individual	181	158	127	87	100	171
Student	15	13	76	76	76	0
Other*	57	52	51	50	55	397
Total	971	1300	1531	1776	2018	2087

*Including Journal only, Reciprocal and Life Members

Regional Member Quantities

2015/16

Auckland/Northland	912	44%
Central	251	12%
Midlands	198	9%
Wellington	317	15%
Northern South Island/Canterbury	294	15%
Otago/Southland	115	5%

2014/15

Auckland/Northland	889	44%
Central	233	12%
Midlands	188	9%
Wellington	292	14%
Northern South Island/Canterbury	315	16%
Otago/Southland	101	5%

2013/14

Auckland/Northland	967	54%
Central	153	9%
Midlands	147	8%
Wellington	188	11%
Northern South Island/Canterbury	268	15%
Otago/Southland	53	3%

Our Work

This section of the Annual Report reports on NZRA's performance towards the outcomes identified in its Strategic Plan 2015/2020.

Recreation is well managed and delivered across New Zealand

The New Zealand Recreation Association supports good practice in the recreation industry to ensure high quality experiences for participants and value for money for recreation programmes and infrastructure. Throughout 2015/2016, NZRA has enhanced its PoolSafe Quality Management Scheme, improved its benchmarking services, and developed new standards and other resources to help achieve this outcome.

PoolSafe and sharing best practice in aquatics

A key focus was streamlining and enhancing the aquatic sector PoolSafe Quality Management Scheme, which provides an independent assessment of public pools to ensure that their operations and facilities are safe.

The PoolSafe scheme continues to grow, and at year end 146 aquatic centres were PoolSafe certified, compared to 142 the year before. This represents well over half of all aquatic facilities in New Zealand.

The annual PoolSafe Incident Report was presented at the Just Add Water Seminar in Dunedin in August 2015, to share incident trends with staff and organisations across the aquatic sector.

Improvements to the PoolSafe scheme included the launch of a new PoolSafe Integrated Management System to simplify auditing and reporting on PoolSafe facilities for facility managers, assessors and NZRA staff. The system, which will save time and free up resources, was successfully trialled at south Canterbury PoolSafe facilities during the year.

A separate PoolTest tool was also developed to streamline the daily, weekly and monthly pool water tests at aquatic facilities around New Zealand. This tool enables facility managers and auditors to record pool water testing data on a mobile device, reducing paperwork, saving time and ensuring previous test data is accessible quickly. The first facilities will begin using this in the coming year.

Further efforts to improve pool safety included the forming of relationships with Holiday Parks Association and Accommodation New Zealand to launch the Holiday Parks Swimming Pool Guidelines and Accommodation Industry Swimming Pool Guidelines. These provide best practice pool management information for holiday park and accommodation providers.

Improving benchmarking and standards of parks and facilities

Use of the Yardstick benchmarking tool remained stable, with 32 subscribing New Zealand councils and other organisations at year end. The tool measures and reports on key performance metrics for parks, facilities and roading to inform decision making for recreation managers and improve service delivery for participants.

Yardstick is owned, operated and supported by a collaborative partnership of industry organisations including the New Zealand Recreation Association, World Urban Parks, the Institute of Public Works Engineering Australasia, Alberta Parks and Recreation Association, and Ontario Parks Association.

A major development was the continued rollout of new online Yardstick user survey functionality that allows organisations to survey a wider audience, track results in real-time and tailor surveys by adding their own questions. The new web based functionality builds upon Yardstick's existing suite of benchmarking and improves access to the information and insights Yardstick benchmarking provides.

In response to demand from the industry, NZRA in partnership with Sport NZ launched a National Facilities Benchmarking Tool in September 2015, using the Yardstick platform. This free tool collects performance information about facilities and provides facility managers with insight into accessible and comparative high level data, allowing them to benchmark their performance against other facilities. Managers from more than 100 facilities have registered their interest in the tool. Its continued use will lead

to better experiences for participants and more sustainable facilities by enabling managers to see how they are performing and identify areas for improvement. Reporting improvements planned for 2016/2017 will allow users to make more meaningful comparisons against facilities of the same type and size, and enable users to compare their performance from one year to the next.

NZRA also launched a survey of parks managers, at the end of June 2016, to assist development of a new accreditation and quality management system that will help councils deliver optimal play experiences to their communities. The survey aims to gather information to assess the number and kinds of playspaces being provided by councils. The responses will provide NZRA with insight into playspaces across the country, and will assess the potential value and scope of the proposed new playspace quality management system.

NZRA also facilitated peer reviews of Warkworth Swimming Pool, Gore Multisports Complex, Pahiatua Community Pool, Nga Puna Wai Sports Hub and Rotorua's Sport and Recreation Strategy. These peer reviews provide valuable feedback from industry experts on projects during the planning and design phases, saving costs and ensuring higher quality facilities and better outcomes for users.

Recognising recreation's best and brightest

Ten individuals and organisations were recognised for their contributions to improving recreation experiences for New Zealanders at the 2015 NZRA Awards, held as part of the NZRA National Conference in Wellington. The judging panel was impressed with the number and quality of the nominations received. The award winners showcase some of the most outstanding work in recreation right across the country.

2015 NZRA Award Winners:



<p>Outstanding Project: Te Ara Piko Pathway (Porirua City Council and Rotary Club of Plimmerton)</p> <p>Outstanding Community Recreation Programme: Sport Beyond School (University of Auckland, College Sport, Auckland Council, Sport Auckland, Sport Waitakere, Counties Manukau Sport, Harbour Sport, and Sport NZ)</p> <p>Outstanding Facility: Arataki Community Centre (Bay Venues, Tauranga City Council)</p> <p>Outstanding Park: Albany Lakes Civic Park (Auckland Council)</p>	<p>Outstanding Pool: Coastlands Aquatic Centre (Kapiti Coast District Council)</p> <p>Outstanding Research, Planning, and Policy: Playgrounds of the Future (Hamilton City Council)</p> <p>Emerging Recreation Leader of the Year: Grant MacLeod</p> <p>Mark Mitchell Memorial Trophy: Richard Lindsay</p> <p>Ian Galloway Memorial Cup: Chris Close</p> <p>Paul Stuart Memorial Award: Craig Carter</p>
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A skilled, connected, and future-focussed recreation workforce



The New Zealand Recreation Association champions and facilitates high quality learning and development in the recreation industry to support a skilled, connected and future-focussed workforce that can deliver quality services and adapt to change. Strong connections and networks between people working in the industry help to support ongoing sharing, learning, and collaboration.

NZRA events facilitate networking and partnership building to ensure the industry has robust information that reflects the current and future needs of recreation participants.

Sector specific events organised by NZRA were well attended, attracting a combined total of 1,481 people. This was a significant increase on last year, when 1,097 people attended.

Satisfaction with NZRA events was high and delegates gave satisfaction scores above 85% for all events run during the year. Member satisfaction with NZRA's premier event, the National Conference, increased for the third year.

NZRA has begun re-conceptualising the way it provides professional development to place more emphasis on partnerships that facilitate opportunities for workers to undertake development that meets the needs of the industry, is accessible and of high quality. This evolution supports NZRA's Strategic Plan 2015/2020.

The most visible evidence of this change in approach has been the introduction of easily accessible webinars run by

NZRA in partnership with other organisations. NZRA's regional committees are also playing an increasingly active part in the delivery of professional development opportunities.

NZRA National Conference

NZRA's flagship event, the National Conference, was held at Te Papa in Wellington on November 2015 with the theme of 'Navigating Recreation'. The event was attended by 313 people who came to network with their peers and hear presentations from dozens of speakers and keynotes, including world-renowned architect Thomas Woltz and marketing heavyweight Peter Biggs. The event included a breakfast for young professionals hosted in partnership with the Generate Network, and NZRA's AGM.

The AGM was significant for the passing of motions to modernise NZRA's Constitution and bring it into line with the Strategic Plan 2015/2020, which was launched at the National Conference. Kiri Pope and Michelle Frey were elected to the NZRA Board at the AGM. Michelle replaced Paul Duffy on the Board.



Parks and open spaces events

Four conferences and seminars were organised to facilitate connections and collaboration within the parks and open spaces sector. The largest of these events was the Cemeteries and Crematoria Conference, held in partnership with the New Zealand Cemeteries and Crematoria Collective. This event, hosted in Nelson in March 2016, attracted 100 delegates and featured speakers including Canterbury University senior lecturer Ruth McManus and Wellington City Council cemeteries manager Jeff Paris.

A crowd of 50 delegates attended the Riding for Recreation Conference in Wellington at the end of February 2016. This conference took place during BikeWise Month and featured speakers including New Zealand Transport Agency National Cycling Manager Dougal List and New Zealand Cycle Trail manager Evan Freshwater. It generated media coverage on TVNZ's Breakfast news show where NZRA Chief Executive Andrew Leslie discussed the benefits of cycleways and some of the conference learnings on cycleway design.



The Coastal Parks and Climate Change Seminar was held in Auckland in May 2016. Thirty three delegates attended to hear from speakers such as Dunes Trust Chair Greg Bennett and Ben Sheeran, founder of the King Tides citizen science initiative.

The triennial Turf Conference was held in Auckland in June 2016. NZRA hosted the event in partnership with the New Zealand Golf Course Superintendents Association, Bowls New Zealand, Bowls NZ Greenkeeping Association, New Zealand Cricket and the New Zealand Sports Turf Association. It was attended by 14 NZRA members, who joined others with an interest in sports turf for two-days of masterclasses and presentations on topics including water management, green infrastructure and the benefits of natural, synthetic and hybrid turfs.

NZRA's Parks Agencies Managers' Group also held its first meeting in October 2015. The meeting set the terms of reference for the group, provided a networking opportunity for senior managers involved in the parks and open spaces sector, and included a discussion of the international Green Flag Award scheme. Selected young professionals from the Generate Network were invited to provide them with an opportunity to gain experience and knowledge, and to network with senior professionals in the sector.



Aquatics events

The 2015 Just Add Water Seminar was held in Dunedin. More than 150 people attended to connect with others from across the aquatics sector, share insights, and hear from speakers and keynotes including psychologist and author Nigel Latta and celebrity chef and entrepreneur Nadia Lim.

The event included the Annual Lifeguard Sports Event to crown the top lifeguard team in New Zealand, and presentation of the Aquatics Awards. Hanmer Springs Thermal Pools and Spa received the Aquatic Innovation Award for its energy efficient heating processes, and the Lifeguard of the Year Award was presented to Gore's Donna Burr. The Wellington team won the Lifeguard Team of the Year award, beating five other teams to secure the title.

Other aquatics events organised by NZRA included the Aquatics Forums for lifeguard qualification assessors, attended by 130 people at seven venues across the country.

As the sole agent for the AUSTSWIM Aotearoa aquatic education programme, NZRA also co-ordinated and ran AUSTSWIM events and courses in New Zealand. These included the AUSTSWIM 'Soak it Up' National Conference in September 2015, attended by 97 delegates, and AUSTSWIM training courses, attended by 351 swim teachers and coaches.



Community recreation and sport events

The major community recreation and sport event for the year was Recreation in Action, held in Wellington in May. This attracted 43 delegates from around New Zealand for workshops and presentations on the theme of "Ignite". It offered interactive workshops designed to ignite new and improved programmes and services informed by customer insights and promoted through strong value propositions.

The Waikato Regional Committee and Sport Waikato collaborated with NZRA head office to deliver the Engagement in Practice workshop to assist people with engaging their target audiences in Waikato sport



and recreation events. The event was held in Hamilton and attracted 28 attendees. NZRA plans to continue developing the workshop format and will run similar events in other parts of New Zealand in future.

NZRA also supported the Green Prescriptions Forum, in Wellington. Forty five delegates attended to discuss key issues relating to the green prescriptions programme and to discuss strategies for advocating the programme's positive outcomes and benefits to decision makers, including those working within the Ministry of Health.

The Running Great Programmes and Events and First Line Management workshops, held in collaboration with Skills Active and Lumin, were further examples of partnership events run by NZRA.

Forty seven people attended five Running Great Programmes and Events workshops in Auckland and Christchurch. These workshops provided advice and support to help participants create successful programmes and events in their communities and gain the National Certificate in Recreation and Sport (level 4). The workshops covered topics such as securing funding, promoting programmes effectively, managing volunteers, and running safe events.

The First Line Management workshop, held in Auckland, was an optional component of the Skills Active National Certificate in Business (First Line Management Level 3 and 4). It provided valuable leadership and management skills, and supported recreation professionals on the pathway towards a career in management.



Outdoor recreation events

The Outdoors Forum was organised and hosted by NZRA for the first time in October 2015. This event,

for people working in the outdoors sector, was previously organised by Outdoors New Zealand. NZRA now provides services to the outdoor sector, supported by funding from Sport New Zealand.

The 2015 Outdoors Forum was held in Wellington, attracting 74 attendees. The forum focused on topics including health and safety, the value of outdoor recreation and education, and the changing expectations of outdoor recreation participants.

It also included presentation of the 2015 Outdoors Awards, to celebrate individuals and organisations that have been successful in significantly improving outdoor recreation outcomes for participants and clients. The recipients of the 2015 awards were Hillary Outdoors Get2Go Challenge (Outstanding Event Award), New Zealand Alpine Club (Organisational Excellence Award), and Geoff Gabites (Volunteer and Supreme Awards).

Health and Safety in Recreation webinars

NZRA presented a series of free Health and Safety in Recreation webinars for the recreation industry in 2015/2016, exploring the impact of the Health and Safety at Work Act 2015 on recreation staff and management. The webinars were run in partnership with WorkSafe and law firm Buddle Findlay.

The events, attended by an online audience of more than 150 people, helped define and clarify recreation workers' responsibilities under the new legislation. They also provided opportunities for participants to have their questions about the changes to the Act answered, and to raise relevant issues and concerns.

The first webinar in December 2015 addressed general Health and Safety at Work Act issues and questions. The second webinar took place in May 2016 and focussed on



health and safety questions from the outdoors sector. The third webinar in June 2016 involved a more in-depth examination of the responsibilities of recreation staff and managers.

The response to these webinars was positive, with participants saying the events helped clarify the implications of the new legislation for the recreation industry. Recordings made available on YouTube attracted hundreds of additional views and increased the availability of the information to a broad industry audience.

Other webinars

NZRA ran three further webinars in conjunction with other organisations, in addition to a Special General Meeting run by webinar and a webinar to gather feedback from the community recreation and sport sector on development of community qualifications.

Twenty people attended the Building a Bridge webinar run by NZRA and the Generate Network in October. The webinar discussed technology and innovation in sport, recreation and parks across New Zealand and Australia and provided younger professionals with new development opportunities and fresh information.

NZRA also ran the Running Great Events webinar for community recreation and sport programme managers, which focussed on designing programmes and services. This webinar was run in partnership with independent charity organisation the Ākina Foundation and was well received by participants.

NZRA worked closely with the New Zealand Cemeteries and Crematoria Collective to run the Technological Assistance to Manage Cemetery Businesses webinar. This explored the experiences of the Hutt City Council in cemetery database management, and the potential

applications of ReGenOne cemetery management software for councils, cemeteries and crematoria. It was designed to help cemetery managers understand some of the new technology available to assist them in running cemeteries cost-effectively and efficiently. This is particularly important as many cemeteries operate in an environment where funding can be hard to come by.

The NextStep professional development portal

NZRA continued to develop the NextStep professional development portal to provide a one-stop-shop for people searching for recreation workshops, conferences, events and other opportunities. The portal plays an important role in NZRA's work to ensure New Zealand's recreation workforce has access to training opportunities that are relevant to individual workers' needs. Hundreds of people visited NextStep during the year to browse more than 100 courses listed by more than 40 different providers. To increase the portal's reach, NZRA has been working with Sport NZ to transition NextStep onto Sport NZ's learning management platform.

Accreditation as a recognised recreation professional

Ten NZRA members gained certification as Accredited Recreation Professionals during the year, and four had their accreditation revalidated. The purpose of NZRA accreditation is to independently recognise an individual's standard of professional attainment within the recreation profession and provide employer, peer and public recognition.

A new accreditation pathway was also introduced to ensure people are more connected with the recreation industry from the time they enter it.

Helping to shape the future of formal qualifications in the industry

NZRA has worked behind the scenes to contribute to development opportunities that are formally recognised. A prime example of this work has been NZRA's contribution as part of industry advisory groups providing input into NZQA's Targeted Review of Qualifications (TRoQ) process.

This involvement has seen the beginning of a review of the Pool Lifeguard qualifications, and the start of development of an Aquatics Level 4 NZ Certificate which will include a Senior Pool Lifeguard strand.

The addition of an Aquatics Level 4 NZ Certificate including a Senior Pool Lifeguard strand will help to form career pathways for aquatics staff and provide for more formal recognition of lifeguard's knowledge.

NZRA also sat on the TRoQ Sport Recreation and Exercise Sector Reference Group to provide advice on development of new community recreation and sport qualifications. These new qualifications will provide a more streamlined pathway for people seeking qualifications in community recreation and sport.

NZRA is a respected, representative, and credible ‘voice’ for the recreation industry

NZRA champions recreation of the highest standard for New Zealanders by providing quality advice and by working effectively with partners, with the aim of supporting good practice and facilitating strong connections and networks within the industry.

To help achieve this, NZRA has been developing, maintaining and strengthening strategic relationships with key partners in the recreation sector, as well as identifying and facilitating opportunities for knowledge sharing and networking among industry players.

As a result of these and other efforts, NZRA, alongside its partners in recreation, is building on its capacity as an effective voice for the recreation industry and its members.

NZRA now has 2,087 members, up from 2,018 in the previous financial year. Members rated their satisfaction with NZRA as seven out of ten (69%), according to NZRA's Membership Survey 2016.

New membership structure agreed

One of NZRA's primary objectives is to support and facilitate relationships within the recreation industry. A key step towards achieving this will be a reinvigoration of NZRA's membership structure to make it more flexible.

Under the new structure, which was agreed at a Special General Meeting in April 2016, membership options will include individual subscriptions, organisational membership packages, associate memberships for specialist industry networks and virtual memberships for those who want to stay informed.

The new structure will come into effect on 1 July 2016. It will ensure appropriate value and relevance is accorded to all aspects of recreation, and that NZRA has a growing membership base across the industry.

Sector specialist groups

NZRA strengthened its Parks Agencies Managers' Group and the New Zealand Cemeteries and Crematoria Collective (NZCCC) by developing project plans and enlisting part time project managers for each. These two sector specialist groups were set up to support workers in parks and open spaces, and the cemeteries and crematoria industry respectively. These groups provide networking and learning opportunities for staff and

managers, and provide a framework to plan, identify and implement new initiatives that will benefit their areas of specialisation.

The Parks Agencies Managers' Group is a network of New Zealand park agency managers and park business leaders who meet regularly to support and assist each other, and to progress parks sector issues. The group also investigates opportunities to further enhance any social, economic and environmental benefits that parks provide to communities around New Zealand.

In April 2016, the Parks Agencies Managers' Group hosted a week-long roadshow of best practice examples across New Zealand's parks. The roadshow was attended by guests from parks agencies across the USA and Australia.

NZCCC brings together councils, trusts and individuals involved in the burial and cremation industry, and associated services. The collective represents the interests of the cemeteries and crematoria industry in New Zealand, and holds a biennial conference with NZRA.

The collective fosters collaborative relationships with sector partners such as funeral directors and industry training organisations. Its overarching aim is to lead the sector in delivering the best outcomes to individuals touched by bereavement and encouraging a common approach to sharing information, knowledge, expertise and professional development.

Fostering strong partnerships

The Generate Network supports young professionals working in parks, sport and recreation, in New Zealand and Australia. As a result of NZRA's close collaboration with the network, young professionals have access to career pathways and opportunities to engage with NZRA members. Working together to develop opportunities in recreation for the next generation supports the future of the industry and helps it to be sustainable.

NZRA strengthened its partnership with Generate in 2015/2016 by signing a memorandum of understanding to provide financial support for the Generate Hui in future years. This support assists Generate to provide a forum for young professionals within the recreation industry to meet and share knowledge. The Generate Network is also well represented on NZRA regional committees,



and former Generate Network Chair Michele Frey is on the NZRA Board.

World Urban Parks is an international organisation that represents the urban parks, open space and recreation sector. Through NZRA, World Urban Parks has a range of specialist staff to draw on as required, from senior management to communications, while NZRA and its members benefit from World Urban Parks global connections.

NZRA also provides executive and communications support to the New Zealand Outdoor Instructors Association (NZOIA). NZOIA promotes excellence in outdoor instruction and guiding through professional qualification and represents more than 900 qualified outdoor instructors and guides. This support helps to provide guides and instructors with access to strong advocacy support through NZRA, while NZRA benefits from improved links with an important segment of the outdoors sector.

Advice and collaboration

NZRA has continued to build on successful partnerships with other well-regarded and influential organisations such as Skills Active, Health Promotion Agency, Local Government NZ, Sportnet, Tourism Industry Aotearoa, New Zealand Mountain Safety Council and Education Outdoors NZ.

Initiatives where NZRA played an active advisory role and adopted a collaborative approach include NZRA's

strengthening partnership with the Department of Conservation, which is producing results. The two agencies held joint activities around Parks Week, Healthy Nature Healthy People, and trail networks.

NZRA led the formulation of a crisis response media plan that outlines how the outdoors sector will respond in the case of a fatality or major incident. The plan describes the roles of major stakeholders within the sector and identifies the agencies that will lead the media response for different crisis types in different recreational environments.

NZRA's national office staff have also worked more closely with NZRA regional committees to provide greater support for regionally-based activity.

In 2015/2016, NZRA liaised with its Wellington Region committee to survey Wellington-based recreation professionals on the challenges they faced in their roles and organisations. The survey was completed by more than 70 people. It found that the most common challenge reported by managers and team leaders was recruitment and retention of staff, and the most common challenge reported by frontline staff was crafting communication that got results.

NZRA's Canterbury Regional Committee worked with Generate and Lincoln University to mentor recreation students. Together they also launched a project to create a booklet profiling young recreation professionals in Canterbury. This resource aims to inform and inspire people considering a career in recreation.

Recreation is better considered in policy and decision making

Effective advocacy involves building alliances and relationships. Policy and decision makers are driven by evidence of need, budget constraints and public opinion.

One of NZRA's leadership goals is to provide advocacy on behalf of its members to affirm recognition of recreation as an essential public service. In 2015/2016, this advocacy role had three primary objectives: greater recognition of the economic and social benefits of recreation, grow local and central government investment in recreation and more development opportunities for recreation workers to support a sustainable industry that meets the needs and expectations of participants.

NZRA seeks to influence policy and decision makers by providing leadership and fostering collaboration. Throughout the year NZRA dedicated significant resource to increasing its advocacy capability.

Appointment of advocacy manager

NZRA appointed Sam Newton as its full-time advocacy manager to assist in providing a strong voice for recreation industry, and particularly the outdoors sector. Mr Newton is working closely with the outdoors sector and government to raise awareness of the sector's value and to ensure its views on regulatory matters and other issues are heard.

Since his appointment, Mr Newton has overseen the signing of a memorandum of understanding between NZRA and Education Outdoors New Zealand that encompasses joint initiatives and sharing of networks and communication channels.

Mr Newton was invited by the Department of Conservation (DOC) to participate in its Investment Strategy workshops relating to both remote and accessible recreation. He has also made several submissions and engaged with DOC on numerous matters relating to the formulation and amendments of various national park management plans.

Enhanced advocacy capability

NZRA continues to build on its advocacy capacity, through collegial and collaborative relationships with organisations such as the Mountain Safety Council, New Zealand Walking Access Commission, Tourism Industry Aotearoa, and others.



This year, there were a number of advocacy-related initiatives. These included the launch of NZRA's inaugural Recreation Manifesto and advocacy microsite, thinkingrecreation.org.nz, to clearly communicate industry and NZRA member priorities for recreation in New Zealand.

In March 2016, Parks Week saw NZRA, Parks and Leisure Australia, councils, DOC and other organisations on both sides of the Tasman running events to raise awareness of the value of parks and open spaces, and to get people outdoors. In New Zealand, 30 organisations ran 130 events and a similar level of enthusiasm was shown by organisations in Australia. The Parks Week website received 10,000 page views, while Wellington City Council's Parks Week parody video was viewed 19,000 times. The attendance of award-winning UK film maker David Bond at events around the country during Parks Week garnered significant media attention. Mr Bond is well known for directing the documentary *Project Wild Thing*, which sparked a movement to get children outdoors.



In February 2016, the Ministry for the Environment and the Ministry of Primary Industries released the Next Steps for Fresh Water consultation document which sets out the Government's proposals to improve the management of fresh water in New Zealand. NZRA made a submission on behalf of the outdoor recreation sector, outlining concern that the steps proposed to protect and improve water quality do not go far enough. This year also saw NZRA working with NZOIA and Tourism Industry Aotearoa to alert WorkSafe about concerns regarding the Adventure Activities Regulations audit process. This resulted in an internal review of the Adventure Activities Regulations audit system by WorkSafe.

Additionally, NZRA made submissions on the Building (Pools) Amendment Act, urging the government to ensure any changes did not negatively impact pool safety, as well as the New Zealand Health Strategy, calling on the Ministry of Health to emphasise the role recreation can play in the physical and mental wellbeing of people and communities.

Other submissions included NZRA's views on the Resource Legislation Amendment Bill 2015, which seeks to deliver system-wide improvements to the framework that regulates the sustainable management of natural and physical resources such as land, air and water, and the Review of Class 4 Gambling consultation document. Class 4 gambling relates to pokies in pubs, clubs and bars, and NZRA submitted that any review of their governing legislation should continue to facilitate funding support for groups and organisations involved in recreation and sport.



Regional Reports

Auckland/Northland Region Chair's Report



It is a pleasure to report on another successful year for NZRA's Auckland/Northland Region. I want to start by acknowledging our great committee members, because if it wasn't for them volunteering their time, there would be no NZRA, and

no sport in New Zealand. These committee members bring many different attributes to the table. Thanks to Mike Ayrton (Cornwall Park), Arvid Ditchburn (YMCA), Annalies Donald (Community Leisure Management), Jordan Reynolds (Opus), Sheryne Lok (Auckland Council), Damian Powley (Auckland Council), Fay Freeman (Consultant), Biran Singh (Auckland Council), Sharon Rimmer (Auckland Council), Carlos Charlton (Consultant), and Tom Mann (CLM).

Over the past year, the committee's focus has been on engaging the north. We also wanted to have a bit of fun along the way.

We have had some fun events with real "wow" factor, including an update on the World Masters event at the newly opened Vector Wero Whitewater Park in Manukau. This was well attended and a great day on many different levels.

The Annual NZRA Bowls Tournament at the Cornwall/Grafton Bowling Club was a success. It was a lovely way to spend a summer afternoon and evening, playing bowls in good company. Those who attended the events our committee ran at the Millennium Centre and at Ski Planet thoroughly enjoyed themselves, and we were fortunate to have Mike Stanley (an International Olympic Committee member) host us.

Congratulations to Carlos Charlton for winning the annual NZRA swimming race at Parnell Baths. Annalies Donald will be back to challenge the title after the birth of her son, so stay tuned for future results.

The committee continues to look at different ways to engage Northland and Auckland and it was very

pleasing to see Sport Northland CEO and long-time supporter of NZRA Brent Eastwood win the Leadership in Sport Award at the latest Sport NZ Awards.

The scholarship program has been tremendously successful and it is great for the sustainability of this industry and for this committee in particular to see young people gain knowledge and experiences, then join the committee. It is particularly pleasing to see the likes of Tom Mann and Sheryne Lok take on senior roles within the team. It has also been great to see individuals from our region distinguish themselves over these past months by scooping a number of NZRA accreditation awards. They are Craig Rouse, Judy Tipping, Tom Mann and Kirsty Knowles.

Overall, 2016 has been fun and successful, and we look forward to another great year.

Craig Carter
Chair, Auckland/Northland Region

Central Region Chair's Report



It's been another busy year for Central Region. We hosted the NZRA Contract Specification workshop in Rotorua, and we sponsored a NZRA-led engagement seminar in Hamilton. We had good representation from Central Region's members

at the National Conference (Wellington) and at Green Pavlova (Auckland).

Waikato District Council organised a regional day out with over 60 participants having a fish and chip lunch in Raglan and we will build on this in 2016/2017 by organising an overnight trip to Mayor Island and a Rotorua-based event focusing on accreditation if regional members support this.

Our committee is also looking into organising one of the main NZRA conferences within the next two years, as well as planning a couple of regional events each year. To make these successful, we need members to attend.

The regional committee includes Andrew Corkill, Josh Trafford, Greg Shaw, Stephanie Kelly (Secretary), Mike McCurdy (Treasurer), and Amanda Davies. They have met when needed, either in person or via teleconference. I thank them for their support and input.

It has been great to see a few nominations put forward before the AGM this year. The roles are not onerous but they give some insight into how NZRA works. They also provide opportunities for professional development and industry exposure.

The Strategic Plan 2015/2020 engagement process involved all members and has now been adopted by the Board. We can look forward to continued implementation of this plan in coming years.

Our committee was also pleased to see the progress made by the Regional Advisory Group (RAG), which has been set up to give grassroots feedback to the Board. The group is focused on strengthening the relationship between the Board and the regions and has made good progress on a set of guidelines to assist regional committees, due for publication in 2016/2017.

Gordon Bailey
Chair, Central Region

Midlands Region Chair's Report



The focus of Midlands Region continues to be our successful Big Day Out events. These professional development days start mid-morning to allow time for people from across our large region the opportunity to attend (for some, the

driving time can stretch to five and a half hours). The day includes a range of short presentations after a welcoming morning tea. More networking takes place over lunch, followed by a field trip in the afternoon. Typically, a local authority hosts the event, while Midlands Region organises transport for the field trip.

The Big Day Out events were initiated by John Sargeant while he was Secretary. His successor in this role, Aaron Phillips, kept it up after John's resignation, but was happy for John to return to the committee as the Big Day Out organiser. John's enthusiasm and communication skills have ensured a good turnout for these events and we are happy for him to continue in this role after he retires from South Taranaki District Council.

This year three Big Day Out events were held in our region. They included presentations on a range of topics including aquatics, asset management

and art, though each event had a specific focus. For example, "Droning On", which explored policy around the use of drones in public spaces, held the attention of those attending the September Big Day Out at Palmerston North City Council. Tararua District Council held another great day at Bridge Café in the Manawatu Gorge, where the focus was on walkways, as well as best practice and collaboration around their management. Biodiversity and coastal issues were hot topics at the Big Day Out hosted by Hawke's Bay Regional Council. Many thanks to host territorial authorities, presenters, and supporters.

Half-way through the year, I took on the role of Chairperson for Midlands Branch. John Sargeant took on the Big Day Out role, while Ann-Marie Mori and Stella Morgan joined at large, increasing the breadth of the committee which also includes Michele Frey (NZRA Board Member), Eana Young (Regional Advisory Group representative), Aaron Phillips (Secretary), and Linda Vogt (Treasurer), who has served faithfully for around six years now.

The Midlands Region Committee has operated somewhat informally and there is an active, but dispersed core group of members. Midlands has participated in the recent surveys as part of NZRA's Regional stocktake process, and is committed to further engagement for the benefit of the recreation industry.

Jennifer Leaf
Chair, Midlands Region

Wellington Region Chair's Report



It was a successful year for NZRA Wellington. We delivered an inspiring National Conference, and welcomed new members into our working group. We also learned a great deal about the needs and expectations of our

members and other stakeholders.

The success of this year's National Conference in November 2015 was assisted by Alison Law and Robyn Cockburn, who led a strong conference committee team. The group put together an outstanding programme, with keynote speakers from around New Zealand and beyond, and the conference planning process provided opportunities to mentor and support new and emerging members.

We have a strong commitment to continue to provide relevant and effective workshops and development

opportunities to our region and we also surveyed more than 70 NZRA members and non-members to understand the challenges they face in their roles and organisations. The response rate was the highest we've had in a membership survey. We heard from a wide and diverse range of stakeholders, particularly frontline staff, sports organisations and senior leaders in smaller organisations. We now have some really insightful information that will help us build a relevant, co-designed work programme for 2016/2017.

Meanwhile, we continue to support emerging leaders in the recreation industry. During the 2015 National Conference, scholarships were awarded to two new members working in recreation. They are Chloe Forbes, Shift Coordinator and Sarah Blows, a Lincoln University student. We have also introduced a new scholarship package for senior members. This scholarship provides a good opportunity for those who have contributed to the industry over a period of time to participate in further development opportunities. Thanks to Cat McBean and Mike Mercer for making this possible. Identifying and supporting emerging leaders remains a focus for our region and we are running a series of workshops to upskill the next generation of recreation leaders. Thanks to Ellie Davidson for organising these workshops.

Other areas of focus include the FIRST network group (women volunteering and working in recreation), which has continued to grow and develop. Cat Wylde, Tracey Prince and I started this group in 2014. We provide bi-monthly workshops and social opportunities to connect, share and learn. Health and safety has also been a popular topic in Wellington. Many members have made the most of the H&S webinars hosted by Esther Bukholt from National Office. Connecting people in Parks and Open Spaces roles has been another working group focus. Network meetings have been set up to help support new staff, share best practice and contacts. Thanks to Rebecca Wills and Bec Ramsay for initiating this.

Last summer, we attempted to host an outdoor mini-putt social event, but had to cancel due to bad weather. Many thanks to Jon Gabites and Daphne Pilaar for helping with this event.

We had our 2016 AGM in August, and we followed it up with a pub quiz night. Thanks to Royce Williams for organising this.

On a more general note, I would like to thank the Wellington working group for their massive contribution over the past year. Despite having to juggle a number of commitments, the group's members managed to meet regularly to contribute to projects and workshops they are passionate about, and that make a real difference to our industry. I feel honoured to be working alongside so many awesome people. Thanks also to National Office, particularly Esther Bukholt, for their continued support and involvement with the Wellington region.

The year has flown by. As everyone seems to be busier than ever, let's all remember to make time for the important things in life, like keeping active, having fun and doing things that make us happy. We look forward to the coming year.

Katie Adams
Chair, Wellington Region

North South Island/Canterbury Region Chair's Report



The Northern South Island/Canterbury Region committee started the year with a new chairperson - many thanks to Tracy Tai for taking on this role. Unfortunately for us, Tracy moved on to an exciting opportunity outside the

recreation industry leaving us without a chairperson for the remainder of the year. We will be looking for a new candidate for this position who can drive the committee forward.

In June, we completed a visit to Margaret Mahy Playground. Thanks to Dylan Hunt and City Care for organising this well-attended event. It was a great opportunity to hear from City Care about some of the challenges they faced when building such a large facility, as well as the ongoing maintenance issues they grapple with. We followed up our site visit with a stop at a local café, which provided an opportunity to network and discuss play spaces.

A big thank you to Generate Chairperson Jenn Halliday, who successfully organised the second Generate breakfast on 27 July at Opus, in Christchurch. The event drew close to 60 attendees from across the recreation industry including people working in parks, sport, outdoor recreation, and conservation. We heard a panel of young and experienced professionals discuss the future of sport in Christchurch. The feedback from the event was positive and it indicates that the breakfast should continue as an annual event.

Locally, we have been considering ways for our young professionals to learn about various pathways into the industry. Many thanks to Sarah Blows, Koji Kobayashi and Richard Lindsay for all the work they do behind the scenes. The committee members are looking forward to building a platform around mentoring and career mapping in the future.

Our relationship with Lincoln University Recreation Society is ongoing. The students farewelled Sarah Taylor at the end of 2015 and welcomed Olivia McFarlane into

the head role in 2016. The students have been assisting Generate where possible, as well as working alongside committee members with the mentoring programme.

In August, NZRA Head Office held an “Engagement in Practice” workshop in Christchurch. This was a well-attended course that included presentations from local industry representatives on their own experiences with engagement.

Finally, I want to acknowledge and thank my co-members on the local committee; Koji Kobayashi, Bill Steans (Regional Advisory Group), Jenn Halliday (Generate Chairperson), Richard Lindsay, Olivia McFarlane (LURS), Kateleyn Elley (LURS), Sarah Blows, John Thornton, Michele Frey (NZRA Board), Emma Pavey, Ginny Bowden, Kathy Moore, and Dylan Hunt.

Megan Carpenter
**Committee Member, Northern South Island/
Canterbury Region**

Otago/Southland Region Chair’s Report



It has been another busy and productive year for the Otago/Southland Region and I would like to sincerely thank the committee for its dedication in meeting regularly to promote NZRA’s overall goals.

Fellow committee members over the past year have been Sheryll Ashton (Secretary, Invercargill City Council), Kim Peterson (Treasurer, Gore District Council), Graeme Davies (Invercargill City Council), Cassandra Scobie (Invercargill City Council), Erik van der Spek (Waitaki District Council), John Ave (Gore District Council), Ian Mann (Central Otago District Council), Maddy Jones (Queenstown Lakes District Council) and Paulien Leijnse (Dunedin City Council), who resigned part way through the year.

Once again this year, we’ve seen the benefits of having NZRA Parks and Open Spaces Project Manager Jude Rawcliffe join the regional committee at its monthly meetings. Jude’s availability has really aided the committee’s ability to obtain feedback on various matters. Meeting minutes from monthly teleconferences are circulated to the regional membership, where they are appreciated, and this mechanism allows us to regular connect with people across a large geographical region.

This year’s Otago/Southland regional events started with our August meeting and AGM in Gore. We started

with started the day with morning tea and a meet and greet session then onto a health and safety workshop focusing on aquatics. There were two presentations: one was by Dunedin City Council staff from Moana Pool, discussing dealing with a death in their facility. The second item was delivered by Kathy Moore from Selwyn District Council, on the topic of a Cryptosporidium outbreak in an aquatic centre.

After a networking lunch, there was a presentation from Primary ITO on current training initiatives, followed by another health and safety session, this time focusing on volunteers, delivered by staff from the Waitaki District Council. Then it was down to the business of electing officers for the coming year, and general region business. Overall, member turnout was good, and there were plenty of informative talks and networking opportunities.

In March, we held a workshop at the Queenstown Events Centre. This time, our focus was recreational. Tash Falk and Shantelle Cockroft–Gerkin outlined the various recreation programmes offered at the Event Centre by Queensland Lakes District Council (QLDC). This was inspirational and demonstrated how staff are developing new initiatives into successful programmes. Then we heard from Jamie McIsaac from the Frankton Golf Centre where attendees learned about Start New at Golf (SNAG - a children’s indoor activity). We went into the stadium and had a go at belting velcro balls with golf clubs at a velcro-clad human target – excellent for those who love blood sports. This was followed by a few rounds of Foot Golf at a course adjacent to the Events Centre – this novel sport would be great fun for the whole family. After a leisurely networking lunch, Queenstown Trails Trust’s CEO Mandy Kennedy outlined the trust’s partnership with QLDC and its 10-year strategy for cycling initiatives in the district.

Once again it was inspiring to see a public/private partnership delivering to its community and the wider tourism market. Jude was on hand to provide an update from Head Office, answer questions and interact with the membership. We finished with a regional roundup from all corners of our world, and a site visit to McBride Park in Lake Hayes Estate – plenty here to see and do.

Late in 2015, Head Office proposed that the Otago/Southland region host the 2016 National Conference. Our regional committee embraced the offer.

Overall we have had a fruitful year. I thank regional members for their input, and our regional committee members for their dedication.

Ian Soper
Chair, Otago/Southland Region

Governance Statement

Board composition

The NZRA Board is comprised of four elected board members and three appointed members. The Board composition, powers, proceedings and the process for election and appointment of Board Members is set out in sections 10-14 of the NZRA constitution.

The Board Appointments Panel for the 2015 election process comprised Des Brennan (former Deputy Chair), Gordon Bailey (Regional Advisory Group member representative) and John Page (independent advisor). To inform each Board Appointments Panel process, a skills matrix assessment is undertaken to help identify any specific skills, knowledge and experience that is considered to best complement the current Board composition. For the 2015 election process the BAP

chose to endorse three of the eight candidates who stood for the two elected positions. Michele Frey and Kiri Pope were successfully elected at the Annual General Meeting in November.

Following the 2015 election result, a new Board Appointments Panel was convened for the 2016 appointment process, comprising of Kiri Pope (Chair), Biran Singh (Regional Advisory Group representative) and John Page (independent advisor). Fourteen applicants were received for the two available appointed positions. The Board Advisory Panel sought candidates with prior governance experience, knowledge of and established relationships in the outdoor sector, as well as an understanding of education and training. Following shortlisting, interviews were undertaken with five high calibre applicants, culminating in the appointment of Sarah Beaman and Annie Dignan.

Board Member	Tenure	Relevant experience	Committees	Meeting Attendance	
				Board Meetings	Committees
Kiri Pope	Elected – November 2015, fourth year on NZRA Board (second Board term)	NZRA Chair 2015–2016 NZRA member since 2005. Ten years local government experience. Public sector experience including schools, local government and sport and recreation organisations.	Board Appointments Panel (2016) CEO Performance Committee	100%	BAP (2016) 100% CEO 100%
Sarah Beaman	Appointed – February 2016, fourth year on NZRA Board (second Board term)	NZRA Chair 2013-2014. Twenty years' recreation experience. Director of Strategic Reality Ltd. Roles in community recreation, sport science, and consulting services to a range of sectors, including recreation. Significant experience in strategic planning, business improvement, project management and reviews.	Audit, Finance & Risk Committee, CEO Performance Committee	100%	A, F & R 80% CEO 100%
Mark Bowater	Elected – November 2014, two years into three year term	Deputy Chair 2016. Member of NZRA for over 16 years. Current manager parks, sport and recreation at Auckland Council. Over 18 years' experience in parks management and senior leadership roles. Qualifications in horticulture, sports turf culture, arboriculture and supervisory management.	Audit, Finance & Risk Committee	83%	100%

Board Member	Tenure	Relevant experience	Committees	Meeting Attendance	
				Board Meetings	Committees
Annie Dignan	Appointed – February 2016, first year on NZRA Board following one year as co-opted Outdoor Advisor	Studied Outdoor Education at La Trobe University (Australia), before obtaining a Masters in Physical Education. Experience in paid and volunteer roles centered on the outdoors. Previous roles have included lecturer, educator, programme manager for research and evaluation at Mountain Safety Council, and various Board memberships.	Outdoor Sub-committee (Chair) Membership Taskforce	83% (including period as advisor)	Outdoor 100% Membership 40%
Michele Frey	Elected – November 2015, first year into three year term	Senior consultant (natural environment & recreation) and work group manager (environmental services). Fifteen years in the recreation industry. Eight years with Opus International Consultants. Generate Network Chair from 2011-2014.	Outdoor Sub-committee Regional Guidelines Taskforce	67%	Outdoor 50% Regional 50%
Alison Law	Elected – November 2014, two years into three year term	Parks and recreation manager for Kāpiti Coast District Council with responsibility for swimming pools, parks and open spaces. Previous NZRA board member 2010-2011. Former NZRA aquatics project manager and PoolSafe Advisory Committee member.	Membership taskforce Regional Guidelines Taskforce CEO Performance Committee	100%	Membership 40% Regional 100% CEO 60%
John Brimble	Appointed – March 2014, two years into three year term	Long-term involvement in recreation and sport as a competitor, administrator and senior manager. Current chief executive of Sport Otago. Significant Board experience including the Otago Museum Trust, Otago Early Settlers and Water Safety New Zealand. Current governance roles with the New Zealand Masters Games Company, Sportnet NZ and Chairman of Southern Zone NZ Rugby League.	Audit, Finance & Risk Committee	67%	A, F & R 50%

Outgoing Board Members

Des Brennan	Appointed – term ended February 2016		Audit, Finance & Risk Board Appointments Panel (2015)	33%	A, F & R 100% BAP (2015) 100%
Paul Duffy	Elected – term ended November 2015		Outdoor Sub-committee Membership Taskforce	67%	Outdoor 67% Membership 75%



- Completing a whole of Board review process
- Continuing to improve relationships between the Board, head office, the Regional Advisory Group and regional committees
- Providing guidance to support the CEO and staff to align operations with the new strategic plan

Strategy and risk

The Board has an important role in setting the strategic direction and managing organisational risks. This year, its emphasis was on the development of a Board Charter and new governance policies. This included a complete review of all NZRA's finance policies, including those for CEO financial management, commercial activities, grants and funding, and membership fees and levies. The Board also adopted a new risk management policy and staff remuneration policy. During 2016/2017, staff will develop updated operational policies and procedures to align with the new governance policy framework.

Communication

The Board meets on a regular basis with key stakeholders. These discussions help board members to maintain a solid understanding of stakeholders' priorities and expectations. This year, the Board had two sessions with Sport NZ (in the context of Active Recreation Review and Governance support). It also met with AUSTSWIM, the Outdoor Recreation Sub-committee, WorkSafe and Generate. Additionally, Regional Advisory Group representatives took part in four Board meetings.

Governance evaluation and performance

In 2014/2015, Sport NZ developed a new Governance Framework to support sound governance and planning in the sport and recreation industry. In October, the NZRA Board committed to this framework to help improve its performance by measuring itself against a quality standard, with the aim of ultimately achieving a "Governance Mark". NZRA's whole of Board review, carried out using the online governance evaluation system, identified NZRA's average performance ratings as 5 to 6 (of a possible 7) for each of the four framework areas. The Board is committed to improving its performance in 2016/2017. It is also committed to further improving individual and collective performances. All NZRA Board members have committed to undertaking Sport NZ's Governance 101 online course before the end of the 2016/2017 year. So far Kiri Pope and Michele Frey have completed the course. Other development opportunities undertaken by Board members this year include Sport NZ Chairs' Training (Kiri), attendance at Aktive Auckland Chairs' Roundtable (Mark), Women on Boards workshop (Kiri), and Finance for Board Members (Annie).

Cost of governance

Board related expenses for 2015/2016 were \$28,619. The importance of quality face to face meeting time for the Board and committees, and the diverse location of our Board membership means that travel is the main cost of governance. NZRA holds some Board meetings to coincide with conferences (e.g. National Conference) and encourages Board members to attend at least some of the events to better understand the business and engage with members. This creates some costs for Board accommodation. Board expenses are minimised where possible with the use of free meeting rooms and webinar meetings for some Board and committee meetings.

The Board's focus for the year

During 2015/2016, the Board worked on a variety of areas to improve its overall organisational performance. These priorities included:

- Completing its strategic planning process and adopting a new Strategic Plan 2015/2020
- Developing a measurement framework and new reporting processes to better focus on governance and high level monitoring
- Developing a new membership structure and associated constitutional change
- Developing a new Board Charter and governance policies

Financial Statements

Auditor's Letter



Crowe Horwath
New Zealand Audit Partnership
Member Crowe Horwath International
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INDEPENDENT AUDITOR'S REPORT

To the members of the New Zealand Recreation Association Inc.

Report on the Financial Statements

We have audited the financial statements of New Zealand Recreation Association Inc. on pages 3 to 19, which comprise the statement of financial position as at 30 June 2016, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Committee's Responsibility for the Financial Statements

The committee members are responsible on behalf of the entity for the preparation and fair presentation of the financial statements in accordance with Public Benefit Entity Standards with Reduced Disclosure Regime and for such internal control as the committee members determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing (New Zealand). Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, the Society.

Opinion

In our opinion, the financial statements on pages 3 to 19 present fairly, in all material respects, the financial position of New Zealand Recreation Association Inc. as at 30 June 2016, and its financial performance and its cash flows for the year then ended in accordance with Public Benefit Entity Standards with Reduced Disclosure Regime.

A handwritten signature in blue ink that reads "Crowe Horwath".

Crowe Horwath New Zealand Audit Partnership
CHARTERED ACCOUNTANTS
14 October 2016



Entity Information

For the year ended 30 June 2016

Legal Name of Entity	New Zealand Recreation Association Inc
Charities Commission Registration number	CC43214
Nature of business	To advance education in recreation and leisure in New Zealand and be beneficial to the community.
Registered office	23 Haining Street Te Aro, Wellington, 6011
Bankers	Bank of New Zealand
Chartered Accountants	BDO Wellington Limited
Auditors	Crowe Horwath New Zealand Audit Partnership Wellington

Approval of Financial Report

For the year ended 30 June 2016

The Board Members are pleased to present the approved financial report including the historical financial statements of New Zealand Recreation Association Inc for year ended 30 June 2016.

APPROVED

Handwritten signature of Kiri Pope in black ink.

Kiri Pope, Chairperson

14 October 2016

Handwritten signature of Andrew Leslie in black ink.

Andrew Leslie, Chief Executive

14 October 2016



Statement of Comprehensive Revenue and Expense

For the year ended 30 June 2016

	Notes	2016 \$	2015 \$
Revenue			
Administration	4	745,152	682,471
Advocacy	5	177,160	149,608
Professional development	6	739,706	813,240
Standards and benchmarking	7	470,020	375,571
Total Revenue	17	2,132,037	2,020,890
Expenses			
Administration	4	745,517	708,680
Advocacy	5	184,701	152,853
Professional development	6	776,555	828,320
Standards and benchmarking	7	365,316	307,097
Total Expenses		2,072,089	1,996,950
Total comprehensive revenue and expense for the year		59,948	23,940

Statement of Changes in Net Assets

For the year ended 30 June 2016

	2016 \$	2015 \$
Members Funds		
Opening Balance	258,480	234,540
Net surplus for the year	59,948	23,940
Total Members Funds	318,428	258,480



Statement of Financial Position

As at 30 June 2016

	Notes	2016 \$	2015 \$
Assets			
Current Assets			
Cash and cash equivalents	8	479,294	289,686
Prepayments		62,511	30,684
Receivables from exchange transactions		264,631	262,050
Stock on hand		35,137	2,183
Investments	10	44,552	143,675
Accrued income		-	12,872
Income tax refund due	11	2	2,172
Accrued interest		610	549
Total Current Assets		886,737	743,870
Non-Current Assets			
Property, plant and equipment	9	36,063	28,227
Investments	10	5,863	5,564
Total Non-Current Assets		41,927	33,791
Total Assets		928,663	777,660
Liabilities			
Current Liabilities			
Cash and cash equivalents	8	5,344	10,555
Goods and services tax		35,936	17,293
Trade and other payables		155,357	186,447
Accruals		20,782	22,760
Accrued holiday pay		27,653	24,330
Income in advance	12	365,163	257,796
Total Current Liabilities		610,235	519,180
Total Liabilities		610,235	519,180
Net Assets		318,428	258,480
Members Funds			
Accumulated comprehensive revenue and expense		318,428	258,480
Total Members Funds		318,428	258,480



Statement of Cash Flows

For the year ended 30 June 2016

	2016	2015
	\$	\$
Cash Flows from Operating Activities		
Cash was received from		
Receipts from customers	2,236,823	2,079,834
Interest received	(61)	23
Other income received	12,872	531
Income tax refunded	2,170	-
Goods and services tax received	18,643	-
Total Cash was received from	2,270,446	2,080,388
Cash was applied to		
Payments to suppliers and employees	(2,166,614)	(2,011,424)
Income tax paid	-	(422)
Goods and services tax paid	-	(74,139)
Total Cash was applied to	(2,166,614)	(2,085,984)
Total Cash Flows from Operating Activities	103,833	(5,597)
Cash Flows from Investing activities		
Cash was received from		
Receipts from the sale of investments	101,696	102,607
Total Cash was received from	101,696	102,607
Cash was applied to		
Payments to acquire property, plant and equipment	(7,837)	(6,633)
Payments to purchase investments	(2,872)	(103,973)
Total Cash was applied to	(10,709)	(110,606)
Total Cash Flows from Investing activities	90,987	(7,999)
Net Increase/(Decrease) in Cash	194,819	(13,595)
Opening Cash Balance		
Bank accounts and cash	279,131	292,726
Total Opening Cash Balance	279,131	292,726
Closing Cash Balance	473,950	279,131



Notes to the Financial Statements

For the year ended 30 June 2016

1. Reporting entity

The financial statements presented here are for the entity New Zealand Recreation Association Inc (NZRA).

This is NZRA's first financial statements presented in accordance with PBE Standards. Upon transition to PBE Standards NZRA has applied the transitional provisions in accordance with PBE FRS-47. There are no transitional adjustments to Member's Funds as a result of transition to PBE standards.

The principal activity of NZRA is the promotion of recreation and recreation facilities and this principal activity is not for financial return to any members. For this reason it is designated as a Public Benefit Entity ('PBE').

The nature of NZRA's activities have not changed during the year under review.

2. Basis of preparation

(a) Statement of compliance

The financial statements have been prepared in accordance with Generally Accepted Accounting Practice in New Zealand ("NZ GAAP").

They comply with Public Benefit Entity International Public Sector Accounting Standards ("PBE IPSAS") and other applicable financial reporting standards as appropriate that have been authorised for use by the External Reporting Board for Not-For-Profit entities. For the purposes of complying with NZ GAAP, NZRA is a public benefit not-for-profit entity and is eligible to apply Tier 2 Not-For-Profit PBE IPSAS on the basis that it does not have public accountability and it is not defined as large.

The Board has elected to report in accordance with Tier 2 Not-For-Profit PBE Accounting Standards and in doing so has taken advantage of all applicable Reduced Disclosure Regime ("RDR") disclosure concessions.

(b) Basis of measurement

These financial statements have been prepared on the basis of historical cost.

(c) Functional and presentational currency

The financial statements are presented in New Zealand dollars (\$), which is NZRA's functional currency. All financial information presented in New Zealand dollars has been rounded to the nearest dollar.

(d) Changes in accounting policies

This is NZRA's first financial statements presented in accordance with PBE Standards. Upon transition to PBE Standards NZRA has

applied the transitional provisions in accordance with PBE FRS-47. There are no transitional adjustments to Member's Funds as a result of transition to PBE standards.

The significant accounting policies used in the preparation of these financial statements asset out below have been applied consistently to both years presented in these financial statements.

3. Summary of significant accounting policies

Revenue is recognised to the extent that it is probable that the economic benefit will flow to NZRA and revenue can be reliably measured. Revenue is measured at the fair value of the consideration received. The following specific recognition criteria must be met before revenue is recognised.

Revenue from non-exchange transactions

Grant revenue

Grant revenue includes grants given by other charitable organisations, and government departments. Grant revenue is recognised when the conditions attached to the grant has been complied with. Where there are unfulfilled conditions attaching to the grant, the amount relating to the unfulfilled condition is recognised as a liability and released to revenue as the conditions are fulfilled.

Revenue from exchange transactions

Rendering of services

Sales of services are recognised in the accounting period in which the services are rendered, by reference to completion of the specific transaction assessed on the basis of the actual service provided as a proportion on the total services to be provided.

Membership fees

Fees and subscriptions received in exchange for monthly access to members' facilities are initially recorded as revenue in advance and recognised in revenue evenly over the membership period.

Interest and dividend revenue

Interest revenue is recognised as it accrues, using the effective interest method.

Financial instruments

Financial assets and financial liabilities are recognised when NZRA becomes a party to the contractual provisions of the financial instrument.

NZRA derecognises a financial asset or, where applicable, a part of a financial asset or part

of a group of similar financial assets when the rights to receive cash flows from the asset have expired or are waived, or NZRA has transferred its rights to receive cash flows from the asset or has assumed an obligation to pay the received cash flows in full without material delay to a third party; and either:

- NZRA has transferred substantially all the risks and rewards of the asset; or
- NZRA has neither transferred nor retained substantially all the risks and rewards of the asset, but has transferred control of the asset.

Financial Assets

Financial assets within the scope of NFP PBE IPSAS 29 Financial Instruments: Recognition and Measurement are classified as financial assets at fair value through surplus or deficit, loans and receivables, held-to-maturity investments or available-for-sale financial assets. The classifications of the financial assets are determined at initial recognition.

The categorisation determines subsequent measurement and whether any resulting revenue and expense is recognised in surplus or deficit or in other comprehensive revenue and expenses. NZRA's financial assets are classified as loans and receivables. NZRA's financial assets include: cash and cash equivalents, short-term investments in the form of term deposits, receivables from non-exchange transactions, and receivables from exchange transactions.

All financial assets are subject to review for impairment at least at each reporting date. Financial assets are impaired when there is any objective evidence that a financial asset or group of financial assets is impaired. Different criteria to determine impairment are applied for each category of financial assets, which are described below.

Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. After initial recognition, these are measured at amortised cost using the effective interest method, less any allowance for impairment.

Impairment of financial assets

NZRA assesses at the end of reporting date whether there is objective evidence that a financial asset or a group of financial assets is impaired. A financial asset or a group of financial assets is impaired and impairment



Notes to the Financial Statements

For the year ended 30 June 2016

14. Events After the Balance Date There were no significant events after the balance date.

15. Capital commitments There were no capital commitments at balance date (2015: \$Nil).

16. Contingent assets and liabilities There were no contingent assets or liabilities at balance date (2015: \$Nil).

	2016	2015
	\$	\$
17. Revenue consists of:		
Revenue		
Non-exchange revenue		
Admin	357,961	-
Advocacy	237,366	-
Professional Development	110,544	-
Standards and benchmarking	-	-
Total Non-exchange revenue	705,871	-
Exchange revenue	1,426,166	-
Total Revenue	2,132,037	-

18. Related party transactions

Key Management Personnel

The key management personnel, as defined by PBE IPSAS 20 Related Party Disclosures, are the members of the governing body which is comprised of the Board of Trustees, the Chief Executive, Director Strategy and Communications, and Director Operations and Corporate Services which constitutes the governing body of the group. No remuneration is paid to members of the Board of Trustees. The chair of the board receives an honorarium. The aggregate remuneration is as follows:

	2016	2015
	\$	\$
Key management personnel		
Total remuneration	140,000	135,000
Number of persons	2	2

Remuneration and compensation provided to close family members of key management personnel

During the reporting period, total remuneration and compensation of \$0 (2015: \$0) was provided by the Group to employees who are close family members of key management personnel.



Notes to the Financial Statements

For the year ended 30 June 2016

losses are incurred if there is objective evidence of impairment as a result of one or more events that occurred after the initial recognition of the asset (a 'loss event') and that loss event has an impact on the estimated future cash flows of the financial asset or the group of financial assets that can be reliably estimated.

For financial assets carried at amortised cost, if there is objective evidence that an impairment loss on loans and receivables carried at amortised cost has been incurred, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of the estimated future cash flows discounted at the financial asset's original effective interest rate. The carrying amount of the asset is reduced through the use of an allowance account. The amount of the loss is recognised in the surplus or deficit for the reporting period.

In determining whether there is any objective evidence of impairment, NZRA first assesses whether there is objective evidence of impairment of financial assets that are individually significant, and individually or collectively significant for financial assets that are not individually significant. If NZRA determines that there is no objective evidence of impairment for an individually assessed financial asset, it includes the asset in a group of financial assets with similar credit risk characteristics and collectively assesses them for impairment. Assets that are individually assessed for impairment and for which an impairment loss is or continues to be recognised are not included in a collective assessment for impairment.

If in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss is reversed by adjusting the allowance account. If the reversal results in the carrying amount exceeding its amortised cost, the amount of the reversal is recognised in surplus or deficit.

Financial liabilities

NZRA's financial liabilities include trade and other creditors (excluding GST and PAYE), and employee entitlements.

All financial liabilities are initially recognised at fair value (plus transaction cost for financial liabilities not at fair value through surplus or deficit) and are measured subsequently at amortised cost using the effective interest method except for financial liabilities at fair value through surplus or deficit.

Cash and cash equivalents

Cash and cash equivalents are short term, highly liquid investments that are readily convertible to known amounts of cash and which are subject to an in significant risk of changes in value.

Short term investments

Short term investments comprise term deposits which have a term of greater than three months and therefore do not fall into the category of cash and cash equivalents

Property, plant and equipment

Items of property, plant and equipment are measured at cost less accumulated depreciation and impairment losses. Cost includes expenditure that is directly attributable to the acquisition of the asset. Where an asset is acquired through a non-exchange transaction, its cost is measured at its fair value as at the date of acquisition.

Depreciation is charged on a diminishing value basis over the useful life of the asset. Depreciation is charged at rates calculated to allocate the cost or valuation of the asset less any estimated residual value over its remaining useful life:

- Office equipment 16% - 67% DV

Depreciation methods, useful lives and residual values are reviewed at each reporting date and are adjusted if there is a change in the expected pattern of consumption of the future economic benefits or service potential embodied in the asset.

Wages, salaries and annual leave

Liabilities for wages and salaries and annual leave are recognised in surplus or deficit during the period in which the employee provided the related services. Liabilities for the associated benefits are measured at the amounts expected to be paid when the liabilities are settled.

Equity

Equity is the member's interest in NZRA, measured as the difference between total assets and total liabilities. Equity consists of accumulated comprehensive revenue and expense being NZRA's accumulated surplus or deficit since its formation.

Inventory

Inventory is initially measured at cost, except items acquired through non-exchange transactions which are instead measured at fair value as their deemed cost at initial recognition.

Inventories are subsequently measured at the lower of cost and net realisable value. The cost

of inventories is based on the first-in first-out principle and includes expenditure incurred in acquiring the inventories, production or conversion costs and other costs incurred in bringing them to their existing location and condition.

Net realisable value is the estimated selling price in the ordinary course of business, less the estimated costs of completion and selling expenses

Debtors and other receivables

Trade debtors and other receivables are measured at their cost less any impairment losses.

An allowance for impairment is established where there is objective evidence the entity will not be able to collect all amounts due according to the original terms of the receivable.

Income tax

NZRA is a registered charity. As such it is exempt from income tax under Section CW41 of the Income Tax Act 2007.

Goods and services tax

The financial statements have been prepared using GST exclusive figures, with the exception of Accounts Receivable and Accounts Payable which are stated on a GST inclusive basis.

Statement of Cash Flows

Operating activities include amounts received from investment income and other income sources and payments to employees and suppliers to manage the day-to-day running of NZRA.

Investing activities are those related to the purchase and disposal of investments and property, plant and equipment. Financing activities comprise loans and borrowings and distributions to members of NZRA.

Provisions

A provision is recognised if, as a result of a past event, NZRA has a present legal or constructive obligation that can be estimated reliably, and it is probable that an outflow of economic benefits will be required to settle the obligation.

Provisions are determined by discounting the expected future cash flows at a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the liability. The unwinding of the discount is recognised as a finance cost within surplus or deficit.



Notes to the Financial Statements

For the year ended 30 June 2016

	2016 \$	2015 \$
4. Administration trading		
Revenue		
Advertising income	15,170	12,363
Branch income	4,537	5,587
Cems & Crems advisory group income	660	2,688
Cems & Crems network income	19,273	-
IFPRA income	93,843	101,406
Membership income	85,643	76,039
NZOIA income	44,000	30,000
Parks agencies network income	27,986	-
Parks agencies network training income	36,403	-
Sport NZ baseline investment - admin	115,765	134,004
Sport NZ BI investment	32,121	55,804
Sport NZ Investment - outdoor recreation (admin)	222,575	172,000
Sport NZ projects income	-	15,500
Interest income	6,581	11,786
Other revenue	40,595	65,294
Total Revenue	745,152	682,471
Expenses		
ACC levies	1,946	1,232
Accounting & payroll	19,002	25,329
Auditors fees	8,600	8,450
Bad debts	-	5,241
Bank fees	2,235	2,369
Board expenses	28,619	21,665
Branch expenses	11,162	13,974
Cems & Crems advisory group expenses	1,784	2,688
Cems & Crems network expenses	10,820	-
Contract fees	626	-
Depreciation	16,550	10,330
IFPRA expenses	72,868	78,037
Information technology	10,677	8,954
Insurance	897	2,848
IRD penalties and interest	-	508
KiwiSaver employer contributions	3,066	2,573
Legal expenses	2,830	7,539
Loss on disposal of fixed assets	1,552	213
Meeting expenses	2,320	3,177
NZOIA expenses	41,597	14,586
Office expenses	9,480	8,512
Other expenses	4,713	28,638
Outdoor recreation advisory group	11,676	2,866
Outdoor recreation apportioned expenses	13,276	9,134
Outdoor recreation project management	56,018	41,922
Parks agencies network expenses	30,974	-
Parks agencies network training expenses	27,415	-
Recruitment	16,570	14,271
Rent	15,376	16,655
Salaries and wages	242,855	242,366
Sport NZ BI investment expenses	27,997	67,627
Sport NZ projects expenses	-	11,268
Staff training	5,212	10,116
Subscriptions	1,603	2,353
Teleconference/webinar fees	2,582	4,488
Telephone & internet	4,108	2,958
Travel - international	5,014	517
Travel - national	33,102	35,082
Travel - non NZRA staff	398	196
Total Expenses	745,517	708,680



Notes to the Financial Statements

For the year ended 30 June 2016

	2016	2015
	\$	\$
5. Advocacy trading		
Revenue		
Sport NZ partnership investment - advocacy	-	124,608
Sport NZ investment - outdoor recreation (marketing)	30,000	25,000
Sport NZ baseline investment - marketing	147,160	-
Total Revenue	177,160	149,608
Expenses		
Communication	183,062	142,630
Communications/advertising	1,300	4,415
Website	339	5,808
Total Expenses	184,701	152,853
6. Professional development trading		
Revenue		
Awards income	291	-
AUSTSWIM resources income	2,974	1,416
AUSTSWIM projects income	7,500	-
AUSTSWIM course income	131,183	21,570
AUSTSWIM conference income	15,207	-
Accreditation service income	1,150	500
Community recreation workshops income	1,983	3,950
Coastal recreation seminar income	9,503	-
Cemeteries seminar income	61,385	-
Green pavlova income	-	122,429
JAWS income	97,499	99,974
Mountain biking seminar income	17,840	-
National conference income	164,512	150,694
Outdoors forum income	12,221	-
Play spaces seminar income	-	60,993
People plants and parks seminar income	-	52,809
Parks study tour income	12,438	21,575
Qualifications income	10,367	25,251
Regional parks workshops income	9,863	9,682
Recreation in action income	13,040	11,803
Sport NZ partnership investment - pd	-	140,550
Sport NZ outdoor recreation funding (pd)	26,250	-
Sport NZ baseline investment - pd	144,500	66,000
Thinking recreation income	-	18,330
Young hort of the year comp income	-	5,715
Total Revenue	739,706	813,240



Notes to the Financial Statements

For the year ended 30 June 2016

	2016	2015
	\$	\$
6. Professional development trading		
Expense		
Awards expenses	8,234	-
AUSTSWIM resources expenses	2,326	2,590
AUSTSWIM projects expenses	56	-
AUSTSWIM office expenses	409	-
AUSTSWIM course expenses	108,641	17,418
AUSTSWIM conference expenses	19,073	-
AUSTSWIM advisory group expenses	2,167	3,300
Aquatics project management	38,306	40,337
Aquatics apportioned expenses	6,638	8,040
Accreditation service expenses	4,703	35
AUSTSWIM resources closing stock	(32,780)	(2,183)
Community recreation workshops expenses	1,494	793
Community recreation project management	46,155	54,167
Community recreation apportioned expenses	13,276	16,081
Coastal recreation seminar expenses	7,239	-
Cemeteries seminar expenses	43,645	-
Event coordinator	89,907	85,813
Green pavlova expenses	1,258	91,277
Green pavlova income	-	(122,429)
JAWS expenses	75,264	69,383
Parks study tour expenses	9,692	19,537
Parks project management	81,602	87,810
Parks apportioned expenses	13,276	16,081
Professional development framework expenses	39,569	42,768
Pool study tour expenses	170	-
Play spaces seminar expenses	242	47,854
People plants and parks seminar expenses	-	42,997
Qualifications expenses	6,146	9,184
Mountain biking seminar expense	8,594	-
National conference expenses	132,708	124,453
Outdoors forum expense	20,311	-
Outdoor recreation workshops expenses	3,388	-
Regional parks workshops expenses	9,554	7,247
Regional aquatics workshop expenses	3,828	5,504
Recreation in action expenses	8,265	8,591
Thinking recreation expenses	-	17,222
Young hort of the year comp expenses	3,197	12,023
Total Expense	776,555	705,892
Total Professional development trading	36,849	(107,348)



Notes to the Financial Statements

For the year ended 30 June 2016

	2016 \$	2015 \$
7. Standards and benchmarking		
Revenue		
National facilities benchmarking income	43,468	-
Poolsafe QMS income	108,150	71,000
Poolsafe & Pool alone signage income	861	-
Peer review service income	51,191	-
Yardstick expenses	(16)	-
Yardstick parkcheck income	174,701	89,993
Yardstick leisurecheck income	71,880	58,163
Yardstick income	19,769	156,416
Total Revenue	470,003	375,571
Expense		
Aquatics project management - sb	38,306	40,337
Aquatics apportioned expenses - sb	6,638	8,040
National facilities benchmarking expenses	41,186	-
Poolsafe & Pool alone signage expense	1,815	-
Poolsafe QMS expenses	40,284	24,302
Peer review service expenses	31,911	-
Yardstick leisurecheck expenses	63,387	77,435
Yardstick parkcheck expenses	141,772	156,983
Total Expense	365,300	307,097
Total Standards and benchmarking	(104,704)	(68,474)
8. Cash and cash equivalents		
Current asset		
Wellington region savings	5,317	5,137
Wellington region branch	2,302	5,543
NZRA Paypal Account	7,376	-
Midlands cheque account	2,808	3,734
Midlands savings account	10,183	9,803
Head office account	172,688	36,905
Business oncall account	245,919	193,733
Otago/Southland branch account	1,698	2,567
Central region branch account	7,780	9,176
Auckland region branch account	14,398	5,915
Canterbury branch account	8,826	9,587
Yardstick	-	7,586
Total Current asset	479,294	289,686
Current liability		
BNZ Visa - Nicole Ramage	319	2,815
BNZ Visa - Tracey Prince	808	1,521
BNZ Visa - Esther Hone-Moore	1,021	1,970
BNZ Visa - Andrew Leslie	2,022	1,523
BNZ Visa - Esther Bukholt	32	1,095
BNZ Visa - Kim Willemse	-	213
BNZ Visa - Sam Newton	174	-
BNZ Visa - Jude Rawcliffe	968	1,418
Total Current liability	5,344	10,555
Total Cash and cash equivalents	473,950	279,131



Notes to the Financial Statements

For the year ended 30 June 2016

	2016 \$	2015 \$
9. Property, Plant and Equipment		
Office equipment		
At cost	77,182	61,497
Less accumulated depreciation	(41,119)	(33,270)
Total Property, Plant and Equipment	36,063	28,227
10. Term deposits		
Current term deposits		
Otago/Southland 3045	17,374	16,656
Wellington 3046	5,664	5,446
Wellington 3047	5,691	5,470
Auckland 3049	15,824	15,240
Head Office 3051	-	100,863
Total Current term deposits	44,552	143,675
Non-current term deposits		
Wellington 3048	5,863	5,564
Total Non-current term deposits	5,863	5,564
Total Term deposits	50,415	149,239
11. Taxation		
Balance at the beginning of the year	(2,172)	(1,750)
RWT paid	(2)	(2,172)
Refund received	2,172	1,750
Taxation refundable at the end of the year	(2)	(2,172)
12. Income in advance		
AUSTSWIM	66,366	14,744
Cemeteries Advisory	1,220	1,870
JAWS	46,250	6,575
Membership	100	2,296
National Conference	14,255	1,970
Outdoors Forum	2,050	-
Qualifications	-	4,150
Sport NZ BI Investment	12,500	19,621
Sport NZ Outdoor Recreation Investment	99,257	80,516
WERO Event	3,665	-
YHORT	1,000	-
Yardstick	118,500	126,055
Total Income in advance	365,163	257,797
13. Lease commitments		
Sport and Recreation New Zealand		
Not later than one year	25,000	-
Later than one year, not later than five years	270,833	-
Total Sport and Recreation New Zealand	295,833	-
Fire alarm agencies		
Not later than one year	11,743	35,230
Later than one year, not later than five years	-	11,743
Total Fire alarm agencies	11,743	46,973



NZRA NEW ZEALAND
recreation
ASSOCIATION